

ASK FOR SOMEONE ON THE PHONE

Sometimes you call someone, but another person answers the phone. You need to know how to ask for the person you want to talk to in a polite and simple way. This is very useful for both personal and formal calls.

Phone calls are still a big part of life, especially in formal situations like school, work or appointments. Using polite questions when asking for someone on the phone helps you sound respectful and clear, even if your English is simple.

How to Ask for Someone

Start with a greeting:

- Hello?
- Good morning.

Then ask:

- Can I speak to Ana, please?
- Is Luis there?
- May I talk to Mr. Pérez?

If someone is not available, the answer might be:

- Just a moment, please.
- Hold on.
- He's not here right now.
- She'll call you back later.

You can also say who you are:

- This is Diego.
- I'm a friend from school.

Real Life Example

You: Hello. Can I speak to Karla, please?

Other person: Sure. Hold on a second.

You: Thanks!



Reference:

Editorial from English Club. (s.f.) Telephone Phrases. English Club. Recovered from:
<https://www.englishclub.com/speaking/telephone-phrases.php>